

SILAKA

Annual Report

2007



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SILAKA's Vision

Peaceful and free Cambodian men and women endeavor compassionately and constructively to bring positive social changes that will improve the collective needs of Cambodian society through sustainable development in the country and in the world.

SILAKA Mission

SILAKA sets out to:

1. Prepare and support Cambodian men and women to establish, develop and strengthen their organizations and institutions with appropriate technology and tools;
2. Work with concerned men and women in advocating for equitable access to resources and exercising their rights and responsibility as citizen;
3. Work with men and women, organizations and institutions actively collaborate in actions in building Cambodia's capacity;

SILAKA believes in

- *A pluralistic society that respect the different point of views and decisions of others.*
- *Men and women open to learning to increase their productivity and the pursue of happiness;*
- *A society that respect human rights of men and women equally without discrimination;*
- *A peaceful and sustainable development through human development, non violence, and protection of the environment.*

SILAKA

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SILAKA

ANNUAL REPORT

JANUARY 2007 TO DECEMBER 2007

SUMMARY OF CONTENTS

- SILAKA Training Services maintains steady enrollment for 2007 (Section 1)
- SILAKA collaboration with PACT in the LAAR program continues to second and final year (Section 3.3)
- SILAKA agreement with UNIFEM Southeast Asian Project to develop materials for Training CEDAW moves into its final stages (Section 4.2)
- Capacity Development project with Swiss Red Cross in Takeo near completion(4.3)
- SILAKA involvement with CPWP projects moves forward (Section 6.1)
- SILAKA maintains steady involvement with Local, Regional, International Networking (Section 6.2)

1 INTRODUCTORY MESSAGE

SILAKA aims to fulfill its mission through empowering individuals, communities, local governments, and institutions - in providing them knowledge and tools to achieve their organizational goal in serving their constituents. SILAKA also promotes social accountability, and foster environment that is conducive of to sharing information for mutual growth.

This past year, SILAKA continues to focus on strategic community development projects with emphasis on good governance and social accountability. This 2007 Annual Report reflex the symbiotic relationship between building organizational capacity and good governance. Good governance relies on transparent and accountable practices of communities, organization, and institutions throughout Cambodia.

SILAKA continues to enjoy steady growth and is appreciative to all our staff, partner organizations and supporters who have put their confidence in us and have made this another successful and productive year.

Thida C Khus
Executive Director

CONTENTS	PAGE
1 Summary of Contents	4
2 Introductory message	3
3 Activities	5
3.1 Summary of In-house Training activities and statistics	
4. Cooperation's and Partnerships	5-11
4.1 LAAR Program Second Year	
4.2 Development of CEDAW training materials for UNIFEM	
4.3 Capacity Development for Health Operational Districts in Takeo	
4.4 KIC Project, with Social Watch Asia	
4.5 Project for Capacity Building on Social Accountability	
5 Other Training and Project	11-12
5.1 Summary other Training activities and statistics.	
6. Other Activities	12-13
6.1 The Committee to Promote Women in Politic (CPWP)	
6.2. National, Regional and International Networking	
6.2.1 On the National Level	
6.2.1 On the Regional Level	
6.3 Others Community Services	
7. Administration Matters	13-14
7.1 Management	
7.2 Staff	
7.3 Staff Capacity Building	
8. Conclusion	14

Attachments

1. Financial Report 2007
2. List of Staff 2007
3. Vision and Mission Statement
4. SILAKA adopted values statement

3. Activity

SILAKA Training Services remains at the forefront of the capacity building industry with its specialized approach and notorious reputation as an advocate of the dissemination of knowledge.

Summary of In-house Training activities and statistics

No	Courses	Total	Women	Men
1	Communication Skills	17	5	12
2	Report Writing	19	6	13
3	Project Planning& Design	12	7	5
4	Office Management	41	24	17
5	Project M&E	52	14	38
6	Basic Financial Management	12	9	3
7	T O T	21	7	14
8	Project Management	22	5	17
9	Internal Financial Controlling	26	12	14
10	Grassroots Advocacy	20	10	10
	Total	242	99	143

4. Cooperation and Partnerships

In 2007, we maintained our strategy to adhere to the core values to ensure that our activities have a lasting and concrete impact which contributes to achieving our mission in practice.

4.1 LAAR Project :

Local Administration and Reform Program, LAAR program is a 5 year project funded by USAID through PACT Cambodia. LAAR program has the goal to increase and institutionalize participatory democratic practices within Commune Councils and activate sustainable links between Commune Councils, civil society and other levels government that positively impacts D&D reform.

SILAKA extended the partnership with PACT from 2006 to February 2008, using lessons learned from 2006 in the implementation in Battambang, Pursat, and Takeo. LAAR extended to 6 other provinces aiming to work over 350 communes. The other six provinces are, Kandal, Kampong Chham, Kampong Thom, Svay Rieng, and Svay Rieng.

SILAKA partnered with VBNK and PACT in designing and developing modules for training Provincial NGOs, PNGOs who in turn will train and coach commune counselors and civil society actors to engage in the local development of plan.

SILAKA is responsible for 4 provinces: Kandal, Svay Rieng, Takeo, and Prey Veng in working with 7 PNGO in the 4 provinces. SILAKA has participated and actively contributed to the development of curriculum and training process and materials for 4 modules. 2 trainers participated in the Working Group on Capacity Building, supported by 6 other trainers in the production phase.

The training of trainers of PNGO, also includes representative from the Provincial Local Administrative Units from all the 4 provinces. The training sessions took place in 2007 are:

No	Date and Location	Title of the Training	Number of participants
1	12-16 March, 2007 in Takeo province	Introduction to D&D and Laar, and Capacity Building	60
2	23-27 April, 2007 Prey Veng	Module A: Introduction to Module on Civil Society Participation and Community Monitoring	62
3	18-22 July 2007	Module B: Introduction to Module on Commune Councils and Civil Society Outreach	62
4	24-28 Sept 2007	Module C: Addressing Social Development: Proposal Development and Financial Development	61

SILAKA worked with the 7 PNGOs in working with 93 communes and expanding to cover up to 151 communes. After each training, PNGOs made plan to further the training with CC and CBO at the commune level followed by coaching and mentoring session in collecting information on the commune, outreach to assess problems and solicit input from the community, engagement with vulnerable people, forming a community monitoring committee to work with the commune counselors in formulation solution and put them in project for support with PACT.

Provincial NGOs and Target communes

N°	PNGO	Province	District	# old commune	# expansion Commune	Total
1	CEDAC	TAK	Tram Kok	15	0	15
			Samrong	11	0	11
			CEDAC-TAK:	26	0	26
2	CEDAC	KDL	Kandal Stung	15	8	23
			CEDAC-KDL:	15	8	23
3	PDAO	TAK	Kaoh Andaet	3	3	6
			Doun Kaev	2	1	3

			Prey Kabas	7	6	13
			Total(PDOV)	12	10	22
4	CfD	SVR	Rumduol	6	4	10
			Kampong Rou	6	6	12
			Total(CfD):	12	10	22
5	WP	SVR	Svay Chrum	8	9	17
			Svay Rieng	2	2	4
			Total(WP):	10	11	21
6	ODOV	PVG	Kampong Trabaik	6	7	13
			Me Sang	4	4	8
			Total(ODOV):	10	11	21
7	KYA	PVG	Kanhchriech	4	4	8
			Prey Veng	4	4	8
			Total(KYA):	8	8	16
			Total	93	58	151

Nine SILAKA staff engaged in this project to local build capacity so meaningful engagement of citizen to bring out accountability and bridge gap between different actors from the commune counselors in the targeted communes to work on development social development in their communities.

4.2 Development of CEDAW training materials:

SILAKA partnered with UNIFEM Southeast Asian Project to develop materials on CEDAW, adapted to local context. The project was implemented with a UNIFEM consultant, with the input from a CEDAW adviser from India. The project was a continuation from 2006.

The objectives of this intervention are to:

- Produce a core set of training materials on CEDAW and the MDGs which are appropriate for the Cambodian context;
- Raise awareness of the CEDAW convention and the MDGs in simple, visual training materials in Khmer, with a translated version also available in English for documentation purposes;
- Promote the standards and goals set out in CEDAW and the CMDGs as the key frameworks for achieving gender equality in the Cambodian context;
- Provide materials for use by the Government and civil society at national and local levels;
- Develop materials which can be used in training of trainers in a second phase.

In 2007, SILAKA has produced:

1. Three training pilots to test the training curriculums with 3 target group: government officials and CBO at the commune and district level in Kratie provinces, provincial authorities and provincial NGOs, and the government ministries and NGOs. The result from the testing was incorporated into the curriculum and training materials.
2. A training manuals for training curriculum was developed in both Khmer and English;
3. Printing of 3000 copies of booklet on CEDAW basic principles;
4. Printing of 500 each of 4 kinds of posters on CEDAW basic principles.

The term of references has changed as UNIFEM wanted to add additional contextualized contents. This change resulted that SILAKA forward the printing of the training manual to UNIFEM.

4.3 Capacity Development for Health Operational Districts in Takeo

The contract with the health Operational District (OD) of Kirivong and Ang Rokar continued for 2007. The objectives of the intervention were to build capacity for management staff and health services providers of the OD. Further, the training extends to volunteers and commune leaders in the communities in which they are serving.

All training sessions were attached with following up sessions where participants were engaged in implementing their new learned tools and knowledge, and providing opportunity for other members to conduct mutual assessment and give recommendations for improvement.

Leadership Skills		
Location	Date	Participants
Kirivong OD	12-16 Feb 07	21
Ang roka OD	19-23 Feb 07	26
Kirivong OD	2-6 April 07 at	20
Kirivong OD	9-13 April 07	17
Motivation and Empowerment		
Location	Date	Participants
Takeo province	11-15 June 2007	13
Community Participation and Collaboration		
Location	Date	Participants
Ang Rokar OD	20-24 Aug 07	23
Kirivong OD	3-7 Sept 07	22
Ang Roka OD	17-21 Sept. 07	23
Kirivong 2007	01-05 Oct. 07	22
Community Organizing		
Location	Date	Participants
Ang Roka OD	12-16 Nov. 07	26

4.4 KIC project, with Social Watch Asia

The workshop *‘Building an Asian community of practice on monitoring and budget analysis’* was held at Hotel Cambodiana from July 9 to 11, 2007. 23 participants joined the workshop which was organized by Social Watch and SILAKA (which is the secretariat of Social Watch in the region) in collaboration with Oxfam Novib/KIC. It brought together resource persons from Social Watch International Secretariat, Australia, Philippines, and 16 members of Civil Society Organizations (CSO) from twelve countries in Asia to an interactive three days sessions in which participants shared their practices and lessons learned around the monitoring of social development indicators, the use of Economic Social and Cultural Rights (ESCR) approach, budget analysis and advocacy initiatives. The purpose of the project was to promote the exchange of experiences and joint work between organizations during and after the workshop.

Objectives of the workshop

- Strengthen participants’ knowledge on budget monitoring, social indicators; rights based approach, advocacy and networking.
- Strengthen participants’ skills to better understand and make use of monitoring and evaluation instruments, such as statistics data and indicators (quantitative and qualitative).
- Create a space for the exchange of experiences and ideas on the topics of the workshop.
- Promote joint work between the organisations and consolidate a sustainable network between watchers and other CSOs or networks.

Methodology

Since this is a sharing of experiences and learning, all participants were requested to fill out questionnaires on their organizational practices. These questionnaires were later used in the different sessions of the workshop (ESCR, budget analysis, monitoring, and on advocacy).

Input of the workshop

The workshop’s focused on four main topics: ESCR Approach, Social Indicators, Budget Analysis and Monitoring. The presentations prepared for each of them where the following:

1. *Economic, Social and Cultural Rights Approaches* by Claire Mahon from Geneva.
2. *Budget analysis for alternative budgets and participatory budgeting* by Prof. Leonor Briones of Social Watch Philippines.

2. *Social Watch Philippines Monitoring Initiatives* by Ms. Maria Luz Anigan of Social Watch Philippines.
3. *The use of Social Indicators for advocacy and monitoring: the Social Watch experience* by Ignacio Pardo and Daniel Ciganda.

Participation:

There were 16 participants selected jointly by SILAKA and Social Watch. They came from twelve countries. All participants attended the three days interactive workshop fully. One participant from Afghanistan had cancelled his trip at the last minute. The workshop was supported by 5 persons from SILAKA’s staff,

4.5 Project for Capacity Building on Social Accountability:

SILAKA worked as partners with the World Bank to launch a regional consultation with civil society actors in 5 provinces: Takeo, Kandal, Kampong Speu, Prey Veng, Svay Rieng. There were a total of 72 participants to the 2 days regional meeting, which took place from **24-25 October 2007 in Prey Veng.**

The purpose of the consultation was:

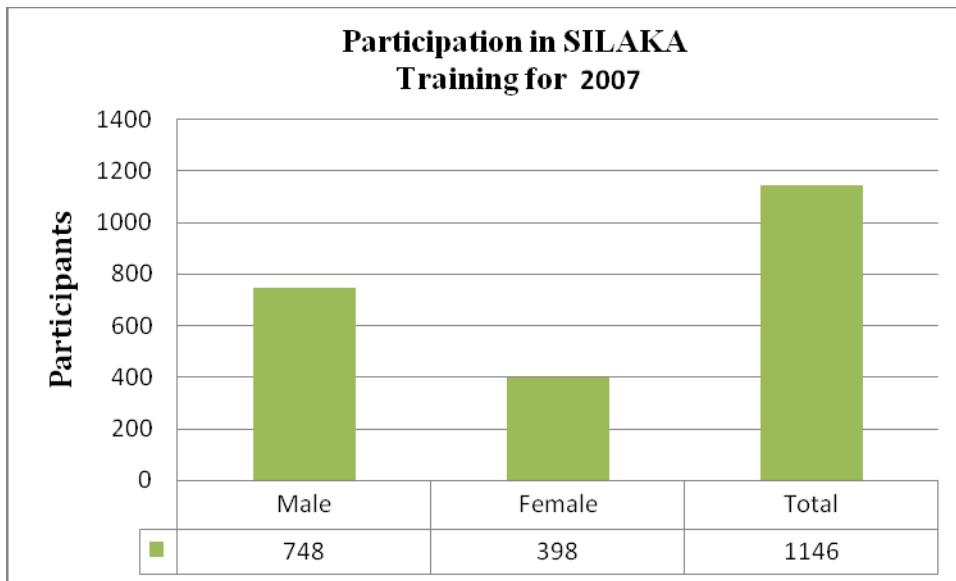
- Share practice and experiences with each other on social accountabilities practice;
- Identify major obstacles civil society actors faced in implementing their work and what support they need in dealing with them;
- Share and consolidate the outcome from the study and assessment on social accountability work by civil society in Cambodia and especially from the draft report on civil society assessment done by the World Bank;
- Laid out the plan supported by the World Bank in promoting social accountability in Cambodia

SILAKA role was to assist in organizing of logistic and facilitation of the 2 days session with the resource person from the World Bank. Participants got interested in the PECSA plan, especially in the networking and formation of regional network.

4.6 Other specialized Training in 2007:

The Empowerment to Women in Decision Making for 30 participants of CPP-SRP-FUN	CPWP/World Bank	January, 2007 Kg. Thom
Convention on the Elimination of all forms of Discrimination against Women for 26 participants of CEDAW	UNIFEM	February, 2007 Phnom Penh
Training of Trainers for 24	Comfrel	July, 2007

participants		Phnom Penh
Participatory Rapid Appraisal for 37 participants	VCAO	August, 2007 Phnom Penh
Project Monitoring and Evaluation for 14 participants	PLAN	November, 2007 Phnom Penh
Advocacy Strategy for 29 participants	YCC	October, 2007 Phnom Penh
Social Accountability Consultation Workshop for 70 participants from 5 provinces	World Bank	October 2007 in Svay Rieng
General Office Skills for 16 participants	PLAN	November , 2007 Phnom Penh
Strategy Planning for 21 participants	CCJAP	November , 2007 Phnom Penh
Capacity Building Women in Leadership and Follow up for 26 participants	CPWP	Dec. 07-Jan. 08 Kg. Thom
Community Organizing for 25 participants	NDI	December, 2007 Phnom Pemh
SWOT Analysis for 70 Participants from Police Department	CCJAP	December, 2007 Phnom Penh



5. The Committee to Promote Women in Politic, CPWP

SILAKA hosted CPWP secretariat in implementing the activities to promote the election of women to the commune council in April 2007. The Secretariat is staffed by 4 persons, coordinate the implementation of the strategy in the first quarter of 2007. During this period, CPWP received an grant award from the World Bank, the French Embassy Social Development Fund, and the United Nations Democracy Fund.

The goal of 2007 activities is to increase the number of women commune counselors in 2007. SILAKA shared the implementation of the component of the training and media advocacy and lobbying. The media advocacy and lobbying was funded by UNIFEM. SILAKA designed messages and broadcasted through TV and Radio stations in 2007 prior to the election. SILAKA also coordinated the advocacy and lobbying activities with national, provincial, and district leaders of National Assembly, Ministry of Women Affairs, Ministries of Interior and political parties prior to the election in April, 2007.

Type of activities	Date	Where	Implement by	Partners/ Donors
Training of Women candidates for commune councils (2 sessions x 30 participants)	Jan - April 07	Kg Thom	SILAKA	World Bank and UNDF
Day Forum (2)	Jan-Mar 07	Kampong Thom,	SILAKA	World Bank, UNDF
Night Concert (2)	Jan-Mar 07	Kampong Thom	SILAKA	World Bank and UNDF

Please see CPWP annual report for more details of all members activities.

6. Other Activities

6.1 National, Regional and International Networking:

6.1.1 On the National Level:

- *Star Kampuchea*: SILAKA is a member organization of Star Kampuchea. SILAKA collaborated delegate on staff to work as Team leader for the Advocacy Team to work with other local organizations to organize National Constitution Days, and in advocacy efforts within Cambodia.

6.1.2 On the Regional Level:

- Ms. Thida C. Khus is a member of Asian Pacific Women Watch, a group that monitor Committee on the Status of Women in New York;
- *Social Watch Asia*: SILAKA is a member of Social Watch Asia and Social Watch International. SILAKA authored the country report on the state of Cambodia published in Social Watch International's Annual Report for the past two years.

6.2 Others Community Services:

SILAKA staff sat on several public and private institutions:

1. Chair of the Board of the Board of the Youth for Peace
2. Chair of the Board of Director of the Open Forum of Cambodia
3. Secretary General of the Committee to Promote Women in Politic
4. National Advisor to the Cambodian National Committee For Women

5. Executive Committee of the NGO Committee for CEDAW
6. Chairing the NGO Liaison Office with Department of Local Administration of the Ministry of Interior
7. Vice Chair Youth Star, a local volunteer organization

7 Administration Matters:

7.1 Management

Management Team welcomes the new coming of a new member: Ms. Chan Kunthea, Coordinator of the CPWP.

SILAKA has change the mode of staff salary payment from making check to direct bank transfer to staff account for all staff. Staff are to have an account with ACLEDA, a local bank, with whom SILAKA made monthly direct deposit to their account. Exception is made for staff who are on probation period.

7.2 Staff :

By the end of 2007, SILAKA had a total of 32 full time staff. The CPWP has expanded the activities and added 2 staff and 2 volunteers. Mr. Suy Len, Web Master, left SILAKA to pursue his personal business. He continued to work part time in maintaining SILAKA website. SILAKA also recruited a woman to work as day guard, and place a man and a woman at the front desk to add the services support to the program and income generating in rental out meeting rooms. Two of SILAKA staff also went into maternity leave, which add to the additional tasks to other staff remaining.

7.3 Staff Capacity Building:

In addition to the on going weekly staff meetings to debrief and discuss problems encountered and lessons learned while executing SILAKA services, SILAKA also sent staff for training outside the organization. DED funded four staff members attendance at a Training of Trainers workshop in Bangkok Thailand. The rest were through the support of the sponsor organizations. These were the trainings SILAKA staff received for 2002:

Date & Country	Topic of Training	Staff and Position
September 5-8, 07 Jakarta, Indonesia	CEDAW Meeting and training of South East Asia members	<ul style="list-style-type: none"> • Thida C. Khus, Executive Director
October 4-7, 2007 Phnom Penh	Reflection and Looking forward for CPWP members	<ul style="list-style-type: none"> • Thida C. Khus, Executive Director • Sak Sothea, Trainer • Chan Kunthea, CPWP Coordinator

		<ul style="list-style-type: none"> • Mech Samphors, CPWP Admin • Phalline Trek, CPWP Network Officer • , CPWP Communication Officer
October 20-22 2007 Phnom Penh	Training of Trainers for empowerment of women commune counselors in 9 provinces	<ul style="list-style-type: none"> • Sak Sothea, Trainer • Sary, Trainer

8 Conclusion

2007 has been a busy and challenging year. SILAKA ventures into uncharted territory with new collaborations with World Bank and Social Watch on Social Accountability. The program department continues to dominate the project scene as CPWP kicks into its 2 phase of strategy. The staff team continues to be very supportive of all the new initiatives and changes of service, and staff who joined during 2006 are now very much active participants in the team.